

General Terms and Conditions for ESIR Registration and Participation

1. Scope of Application

1.1 These General Terms and Conditions exclusively govern the registration for and participation in ESIR (European School of Interventional Radiology) courses.

1.2 A contractual relationship governed by these terms and conditions is entered into between the CIRSE Foundation (hereinafter referred to as "CIRSE Foundation") with its registered office in 1010 Vienna, Neutorgasse 9, and the participant of ESIR courses (hereinafter referred to as "the participant").

1.3 Any contractual or legal declarations of the participant deviating from these general terms and conditions shall not be part of the contract between the CIRSE Foundation and the participant.

2. Registration

2.1 Registration for ESIR courses has to be made electronically by completion of the respective registration form on the official ESIR Registration website (<https://cirse.org/index.php?pid=1419>). Registration forms submitted without full name, complete e-mail and postal address and/or date of birth cannot be processed.

2.2 Upon electronic submission of the completed registration form, the participant shall receive an electronic confirmation for the purpose of verification of the participant's personal data only. The contract between CIRSE Foundation and the participant shall be deemed concluded upon confirmation of receipt of the registration form by CIRSE Foundation.

2.3 The participant's registration for ESIR courses shall only become effective upon the receipt of full payment of the registration fee by CIRSE Foundation, i.e. only those participants having fully paid their registration fees will be entitled to participate in ESIR courses.

2.4 Payment of the registration fee can be effected either by bank transfer or by credit card (VISA or MasterCard).

2.5 Upon payment of the registration fee (either by credit card or bank transfer), the participant will receive a confirmation that his/her registration is complete and effective by e-mail. He/she will further receive a USER ID and password enabling the participant to access a secure area on the CIRSE website where he/she can retrieve the invoice for the registration fee as well as the confirmation of effective registration.

The registration fee needs to be paid in advance to:

IBAN:	AT832011128564548000
BIC/SWIFT:	GIBAATWW
Bank Name:	Die ERSTE Bank
Account Name:	The CIRSE Foundation

The recipient's name and order number must be provided as a reference on the bank transfer document. Any bank charges incurred are to be paid by the participant.

2.6 Payment by cheque is not accepted.

2.7 Cancellation of the registration by the participant

In case the participant cancels his/her registration or changes the registration category, CIRSE Foundation will not refund any registration fees except in the case of section 2.8 below.

CIRSE Foundation offers all pre-registered participants the possibility to ensure against cancellation by taking out insurance with its partner "Europäische Reiseversicherung". The insurance can only be booked during and until finalisation of the online registration process. In the occurrence of the event insured, refunds may be made according to the terms and conditions of "Europäische Reiseversicherung". CIRSE Foundation will in any case not refund any registration fees. The cancellation insurance for the fees "Course Registration – Team" and "CIRSE Member – Team" is applicable exclusively to the team and shall not be applicable to individual team members should one be unable to attend.

2.8 Special Withdrawal Right for Consumers being EU residents

A participant being a consumer residing in a Member State of the EU has the right to withdraw from this contract within 14 days without giving any reason.

The withdrawal period will expire after 14 days from the day of the conclusion of the contract.

To exercise the right of withdrawal, the participant must inform CIRSE Foundation (Cardiovascular and Interventional Radiological Society of Europe, Neutorgasse 9, 1010 Vienna, Austria; Phone: +43 1 904 2003; Fax: + 43 1 904 2003 30; E-mail: registration@esir.org) of his/her decision to withdraw from this contract by an unequivocal statement (e.g. a letter sent by post, fax or e-mail). The Participant may use the attached model withdrawal form, which is not obligatory. The Participant may also electronically fill in and submit the model withdrawal form or any other unequivocal statement on CIRSE Foundation's website (www.cirse.org/esir). In case of withdrawal, CIRSE Foundation will communicate to the Participant an acknowledgement of receipt of such a withdrawal by e-mail within two days.

To meet the withdrawal deadline, it is sufficient that the Participant sends a communication concerning the exercise of the right of withdrawal before the withdrawal period has expired.

Effects of withdrawal

If the Participant withdraws from this contract, CIRSE Foundation shall reimburse all payments received from the Participant, without undue delay and in any event not later than 14 days from the day on which CIRSE Foundation is informed about the Participant's decision to withdraw from this contract. CIRSE Foundation will carry out such reimbursement using the same means of payment as the Participant used for the initial transaction, unless the Participant has expressly agreed otherwise; in any event, the Participant will not incur any fees as a result of such reimbursement.

If the Participant requested to begin the performance of services during the withdrawal period, then the Participant shall pay CIRSE Foundation an amount which is in proportion to what has been provided until the Participant has communicated to CIRSE Foundation his/her withdrawal from this contract, in comparison with the full coverage of the contract.

2.9 Changes of Location and Dates and Cancellation of ESIR courses

CIRSE Foundation has the right to revise the location and dates of ESIR courses, as well as to shorten the time of ESIR courses if it considers such amendments appropriate, in particular due to changed circumstances or other factual changes which could not be expected at the time the registration period for the congress started. Any change in the location, length or time does not entitle the pre-registered participants to request refund or lowering of fees nor to put forward a claim to damages incurred thereby. In case of cancellation of ESIR courses for whatever reasons, CIRSE Foundation will refund to the participant the registration fee less such costs already accrued until the date of cancellation.

If less than 30 participants register, ESIR reserves the right to cancel a course at least 4 weeks prior to its beginning.

2.10 Name changes

Name changes will be handled like the cancellation of one registration and the registration of another participant.

2.11 Attendance from medical specialties other than Radiology/Interventional Radiology

- ESIR course in Zaragoza: Please note that this course is only open to Interventional Radiologists. Therefore, medical professionals of other specialties are unfortunately unable to register for this course. The "Team Fee" is not applicable for ESIR Zaragoza.
- ESIR courses in Florence, Milan & Villejuif: These courses are aimed at Interventional Radiologists. To further multidisciplinary team building, Interventional Radiologists may attend these courses together with a colleague from the same hospital but of a different medical specialty under the registration type "Team Fee".
- ESIR course in Dublin: Attendance from Radiology/Interventional Radiology and other medical specialties is welcome.

3. Registration Fees

3.1 Registration fees differ depending on the date of registration, the date of payment of the registration fee and the registration category.

3.2 The following registration fees and deadlines shall be valid for the ESIR courses in Florence, Milan, Villejuif and Dublin.

Registration Fees	Early - until 8 weeks prior to the course date	Late - after 8 weeks prior to the course date
Course Registration – Single	€ 550	€ 700
Course Registration – Team**	€ 800	€ 1100
CIRSE Member – Single	€ 350	€ 450
CIRSE Member – Team**	€ 500	€ 700
Nurse/Radiographer Non-Member*	€ 280	€ 380
Nurse/Radiographer Member*	€ 210	€ 310

* Registration needs to be accompanied by a confirmation, signed by the head of department

** Upon approval, (interventional) radiologists attending the course may bring with them a colleague from the same hospital but a different medical specialty, with whom they work together in a multidisciplinary team which is relevant for the treatment of the patient. These two physicians will then be able to attend the ESIR course under the "Team Fee". Just choose the "Team Fee" and contact registration@esir.org with details regarding your non-IR colleague.

The CIRSE Foundation is a non-profit and tax exempted foundation.

3.3 Due to the inclusion of animal lab training, the following registration fees and deadlines shall be valid for ESIR Zaragoza.

Registration Fees	Early - until 8 weeks prior to the course date	Late - after 8 weeks prior to the course date
Course Registration	€ 900	€ 1100
CIRSE Member	€ 700	€ 900

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3.4 The respective registration fees shall only be valid if registration is submitted and full payment is received by the CIRSE Foundation by the respective deadline. If payment of the registration fee is received later than the respective deadline for early and middle registration, the respective next higher fee shall be due. If no payment is received by the last deadline, no congress badge will be provided and the participant will not be entitled to take part in the ESIR course.

3.5 Reduced CIRSE (Cardiovascular and Interventional Radiological Society of Europe) Registration is only available for members of CIRSE in good standing.

3.6 In case of registrations categorised as "Nurse/Radiographer", a confirmation of a participant's head of department needs to be submitted to CIRSE Foundation by uploading it during the online registration procedure. The registration cannot proceed without uploading the requested documents. The registrations will only become effective if all required documents are immediately uploaded during the online registration procedure and all other requirements mentioned in clauses 2 and 3 above are fulfilled.

4. Badges and Safety

The safety of all congress delegates and participants is of utmost importance to the CIRSE Foundation. Security measures and precautions at the ESIR venues have been tightened to ensure maximum security for all attendees. Badges must be worn visibly at the course location at all times. The CIRSE Foundation reserves the right for staff to check participants' identification upon admission to and/or inside the course venues. Participants may at any time be requested to present adequate proof of identity, in the form of a passport, driver's license, national or military identification or student ID. Documents for the proof of identity must include a photograph and signature.

5. Course Material

The course material will be made available to the participants.

The registration fee includes:

- Course attendance
- Teaching material for the course (syllabus)
- Coffee breaks

6. Certificate of Attendance/CME Accreditation

Any confirmation or certification related to the ESIR courses will be available onsite.

7. Limitation of Liability

7.1 CIRSE Foundation shall not be liable for any loss or damage which is suffered by the participant save in respect of such loss or damage which is suffered as a result of wilful misconduct or gross negligence by CIRSE Foundation.

7.2 CIRSE Foundation shall not be liable for any loss or damage which is suffered by the participant as a result of force majeure.

7.3 CIRSE Foundation shall not be liable for any damages or claims caused by exhibitors or service providers who may perform certain services or functions on behalf of exhibitors.

8. Data Protection

Information on data protection can be found in our ***Information in accordance with Article 13 GDPR/ General CIRSE Data use terms and conditions*** which can be found on [our website](#).

9. Photo Policy

Recording, photographing, interviewing is not allowed. No attendee at the ESIR courses may record, film, tape, photograph, interview, or use any other such media during any presentation, display, or exhibit without the express, advance written approval of CIRSE Foundation. This policy applies to all CIRSE Members, Non Members, guests, and exhibitors, as well as members of the print, online, or broadcast media. (See also Media Policy.)

10. Media Policy

The Cardiovascular and Interventional Radiological Society of Europe (CIRSE), a non-profit professional society, welcomes media representatives to its annual meetings to report objectively on scientific presentations and environmental issues. Registration is complimentary for editorial staff representatives of general circulation newspapers, magazines, and scientific publications. All media representatives of the ESIR courses must formally register in prior to the meeting with an e-mail to registration@esir.org. In order to prevent disruptions and to ensure science-based discourse among speakers and attendees, the following policy applies:

- There will be no cameras allowed in, nor radio broadcasts made directly from, technical sessions without the express, advance written approval of CIRSE Foundation.
- No audio taping for re-broadcast of technical presentations or question-and-answer sessions is allowed without express, advance written approval by the CIRSE Central Office.
- All requests for filming, photographs, interviews, etc. outside this policy must be submitted to CIRSE Foundation for a decision.

This policy is intended to engender a rational and professional forum in which science-based issues can be discussed. Any media representative who sells, markets, or represents a company for purposes of obtaining advertising or subscriptions from any exhibitor or registrant will immediately forfeit press credentials for this and subsequent meetings.

11. Photo/Film Release

Photographs and films will be taken at the ESIR courses. By registering for this meeting, you agree to allow CIRSE Foundation to use your photo and film in any CIRSE Foundation related publication or website.

12. Applicable Law/Place of Venue

13.1 Any contractual relationship with CIRSE Foundation shall be subject to Austrian law with the exception of the Vienna Convention on the International Sale of Goods (UNCITRAL). As far as consumers are concerned, such choice of law shall be applied only insofar as the granted protection is not deprived due to obligatory provisions of the country where the consumer has his or her habitual abode.

12.2 The place of venue, fulfillment and jurisdiction shall be 1010 Vienna. CIRSE Foundation shall be entitled to pursue any claim before the courts of law competent for the defendant's domicile or general residence. In cases where the participant is a consumer such legal venue shall only be deemed to apply, if the participant has his or her residence, habitual abode or place of employment in said court district or if the participant does not reside in Austria.

12.3. Should any provision of this General Terms and Conditions for the ESIR Registration concluded with the participant be or become entirely or partially ineffective, this shall not affect the effectiveness or enforceability of the remaining provisions. The provision that has become entirely or partially ineffective shall be replaced by a new provision, the contents, meaning and purpose of which conform as far as possible economically and legally to those of the ineffective provision.

These General Terms & Conditions are valid as of June 29, 2018.

Model withdrawal form

(complete and return this form only if you wish to withdraw from the contract)

— To:

CIRSE Cardiovascular and Interventional Radiological Society of Europe (CIRSE,
Europäische Gesellschaft für kardiovaskuläre und interventionelle Radiologie)
Neutorgasse 9, 1010 Vienna, Austria
Phone: +43 1 904 2003
Fax: + 43 1 904 2003 30
E-mail: registration@esir.org

— I hereby give notice that I withdraw from my contract for the provision of the following service: *ESIR Registration*

— Ordered on (*)/received on (*):

— Name of consumer

— Address of consumer

— Signature of consumer(s) (only if this form is notified on paper):

— Date: _____

(*) Delete as appropriate.